

NOTICE OF ANNUAL GENERAL MEETING**ENGENDER
(the “Company”)****(Company number: SC286639)
(Scottish charity number: SC029053)**

NOTICE IS HEREBY GIVEN that the annual general meeting of the Company (which is a Scottish charity) will be held digitally via Zoom on November 13th 2021 at 10.30am, with login details being circulated no later than Friday 12th November for the following purposes:

- 1 Welcome and approval of minutes;
- 2 To consider and, if thought fit, pass the following resolution, which will be proposed as a special resolution of the Company:-

THAT the provisions of the articles of association of the Company be altered by:

1. the insertion of the following provision immediately following the existing provisions of article 4.12

“4.13 The directors may, at their discretion, choose to relax the provisions of articles 4.7 and 4.12 in respect of length of terms of office of directors or office bearers in instances of exceptional circumstances, as shall be decided upon by the board.”; and

2. the subsequent re-numbering of the remaining provisions of the articles of association as required.”

- 3 Election of Directors;
- 4 Update from Engender’s Board of Directors
 - 4.1 Treasurer’s report
 - 4.2 Interim Leadership Arrangements
 - 4.3 Upcoming plans
- 5 Presentation from Engender staff

Dated 19 October 2021 BY ORDER OF THE BOARD



Nina Murray, Convener of Engender’s board of directors

Registered office:-
10 Old Tolbooth Wynd
Edinburgh
Scotland
EH8 8EQ

Notes:

- 1 A Full Member entitled to attend and vote at the above meeting is entitled to appoint another person (who need not be a member of the Company) as his/her/its proxy to exercise all or any of his/her/its rights to attend, to speak and to vote in his/her/its place.
- 2 A Full Member who/which wishes to appoint a proxy to vote on his/her/its behalf at the above meeting shall:-
 - (a) lodge with the Company at the Company's registered office, a written instrument of proxy signed by him/her or (in the case of a corporate body) signed on its behalf by an appropriate officer; or
 - (b) shall send by electronic means to the Company at info@engender.org.uk an instrument of proxyproviding (in either case) the instrument of proxy is received by the Company at the relevant address not less than 48 hours (with no account being taken of any part of a day that is not a working day) before the time for holding the meeting.
- 3 A member may not appoint more than one proxy to attend the above meeting.
- 4 A copy of the document referred to in the resolution set out above may be obtained by writing to *Catriona Kirkpatrick, 10 Old Tolbooth Wynd EH88EQ* or by sending a request by email to [\[nfo@engender.org.uk\]](mailto:info@engender.org.uk).